

**STATE OF CONNECTICUT
OFFICE OF HEALTH STRATEGY**

**REQUEST FOR PROPOSAL (RFP)
FOR
OHS ENGAGEMENT COORDINATOR**

SECOND Addendum

RELEASE DATE 02-28-2020

The OHS's official responses to questions submitted as of noon, February 28, 2020 are as follows:

1. In the RFP, OHS indicates that support will be needed for subcommittee(s) and workgroup(s). Does OHS have a sense of the number/range of subcommittees and workgroups there will be? Also, does OHS have a sense of what a reasonable meeting frequency would be (e.g., average of 2-3 meetings per month across various committees and workgroups

Response: Currently there are two committees that will require administrative support that meet one time per month for approximately 2 hours. Each committee has one standing subcommittee that meets monthly. There may be ad hoc subcommittees that meet one time per year for governance and membership. It is anticipated that there would be no more than three additional subcommittees at this time.